

**Minutes of the Bridge Meeting of
Vancouver Island South District of Canadian Power and Sail Squadrons
held at the Holiday Inn in Victoria
on Sunday, May 15, 2005**

Meeting called to order at 1000 hours by D/Lt.C Shirley Hamilton after it was determined that the ten members present constituted a quorum

1) Minutes of the previous meeting

Motion - (*B.Gilbertson/B.Gifford*) to approve the Minutes of the meeting on January 20, 2005

CARRIED

2) Business Arising

a) None that has not been dealt with already

3) Minutes of the previous meeting

Motion - (*M.Baker/P.Browning*) to approve the Minutes of the meeting on April 21, 2005

CARRIED

4) Business Arising

a) ISP moving to new email provider - update - possible virus attached needs to be tracked down, the non-VISD alias have been remedied (one has moved to his own and one will remain a VISD alias), the aliases will be updated to the new officers soon

b) Privacy Questionnaire - Privacy Officer Brian Losey is absent - no report

5) Old Business

a) Safe Boating Week - Commander Shirley and PRO Myra will get some freebies - calendar this item for January to allow time to schedule tie in with Swiftsure Week

b) Transfer of Secretary's files - not done yet

c) Policy Manuals - Mike Baker will help with computer file conversions

6) New Business

a) Signing Authorities at Coast Capital Credit Union, Colwood Corners Branch - D/C Shirley, Treasurer Ed McNulty, TO Barrie Gilbertson, Secretary Pat Moar

b) Roster Advertising - squadron payments of outstanding amounts as of March 31, 2005. District Policy requires payment from squadrons. Barry has received from Oak Bay (Simpson Insurance is a "special case" which George Silvestrini will track down), Saltspring has been received, Sooke's renewals are still coming in.

c) VISD Budget - done at the DCM

d) VISD Rendezvous - budget and advance approved at the DCM, D/C Shirley will forward the electronic registration form to Mike Losie (for the website) and to PMD, VIND and District 16 USPS

e) Update on Web information and Sq.Cdr. and VISD Bridge Officers email links at visd.org - see previous "Business Arising from April 21, 2005" (item 4a) above)

f) Discussion of Officer Training and Instructor Training sessions for Sept. 2005

- **Officer Training** - squadrons should encourage new members from each boating class to attend meetings to familiarize them with CPS nation-wide as squadrons, districts and National levels are separate - should these be day-long seminars, and should the focus be district or squadrons - after discussion it was decided that the focus should be district first and then squadrons and possibly on a weekday evening (Thursday seems to be the only day "free").

- **Instructional Techniques** - for newer training staff and proctors - cost to the squadrons would be \$11. Timing would be up to the squadrons. The new IT course is almost ready.

g) Peter Browning - new MAREP (H) package - free to Squadron MAREP Officers. He also has a photo album of Aids to Navigation, the Beaufort Wind Scale reproduction for squadron MAREP Officers and TO, which Mike Losie has offered to burn onto a training CD.

7) New Business not already on agenda -

a) There are CPS Handbooks available.

b) District Treasurer Ed McNulty will continue to collect from the **District mailbox**.

8) Next Meetings - Saanich Fairgrounds

a) Bridge - September 15 - 1930 to 2100

b) Training and Commanders' Meetings - September 18 - 1030 to 1200

c) DCM - September 18 - 1215 to 1600

9) Adjournment

(M.Baker/P.Moar) to adjourn the meeting
CARRIED

The meeting was adjourned at 1115 hours

Members Present

P/C Shirley Hamilton, SN	D/C	Victoria Squadron
Barrie Gilbertson	D/Lt./C	Victoria Squadron
P/C Pat Moar <u>AP</u>	D/Lt.	Victoria Squadron
Barry Gifford	D/Lt.	Sooke Squadron
Mike Baker	D/Lt.	Brentwood Bay Squadron
Peter Browning	D/Lt.	Juan de Fuca Squadron
Marti Tilley	D/Lt.	Pender Island Squadron
Sara Steil	D/Lt.	Pender Island Squadron
P/C Darroll Westover, <u>AP</u>	D//Lt.	Victoria Squadron
P/D/C Don Lassey	P/D/C	Sooke Squadron

Absent with Regrets

P/C E. McNulty <u>AP</u>	D/Lt.	Victoria Squadron
Myra Simpson	D/Lt.	Victoria Squadron
Brian Losie	D/Lt.	Brentwood Bay Squadron
P/D/C P. Jennings N	RC	Victoria Squadron

Absent

P/D/C Ken Clarke	P/D/C	Saanich Peninsula Squadron
Margaret Griffin	D/S/Lt.	Saanich Peninsula Squadron
Ray Berry	D/S/Lt.	Saanich Peninsula Squadron
George Silvestrini	D/S/Lt.	Oak Bay Squadron