

**VANCOUVER ISLAND SOUTH DISTRICT**  
**Canadian Power and Sail Squadrons**

**MINUTES OF THE DISTRICT BRIDGE MEETING**

Thursday, September 19, 2002

Mary Winspear Community Cultural Centre, Beacon Ave, Sidney, BC.

Members present:

D/C Peter Jennings  
D/Lt Lloyd Guenther  
D/Lt Lyle Sauter

P/D/Lt/C Shirley Hamilton  
D/Lt Pat Moar  
D/Lt Myra Simpson

D/Lt/C Bev Gerry  
D/Lt/C Don Lassey  
D/Lt/C Marg Griffin

1. Meeting was called to order by D/C Peter Jennings at 1904 with 9 members present.
2. Minutes of the Meeting held May 12, 2002 following the AGM – it was moved by Bev Gerry and seconded by Pat Moar to adopt the minutes as circulated. CARRIED.
3. Business Arising from the minutes:
  - a. The approved donation to the CPS Foundation in memory of Kay Spence is now being processed.
  - b. Plans for participation in Safe Boating week, May/June 2003 – Lyle Sauter will report back at the November Bridge meeting.
  - c. Games at the “Gathering” – Bev Gerry will make a request of the Squadron Commanders to provide, organize and carry out one game each for each squadron under the leadership of the Admin Officer.
  - d. Gathering report – Bev Gerry presented a brief financial report showing a profit for the event.
  - e. Gathering 2003 will be held August 8,9,10 at Otter Bay Marina.
  - f. Decorations for Gathering – It has been suggested by Bev that the budget for the Gathering include funds for decorations. Myra will forward her receipts for decorations to Lloyd Guenther, Treas.
4. Old Business:
  - a. Myra would like to again serve coffee at the meetings with the proceeds going to the Gathering. Don said that would be fine with the management of the Saancha facility, but we would have to provide a coffee urn. Peter offered to loan one for the interim, and the proceeds from the coffee could go towards the purchase of a District urn which could be used at the Gathering as well.
  - b. AGM 2003 – Sooke Sqn is progressing very well with their venue. Cdr Marg Traver will present the budget and particulars at the next DCM on Sunday.
5. New Business:
  - a. District Budget – Treasurer Lloyd Guenther presented financial sheets. The budget will be finalized at the November meeting. He proposed that the method of keeping and showing the financial figures be simplified. Signing authority will be kept to 3 of the ranking officers, D/C Peter, D/Lt/C Don Lassey, and Treasurer, D/Lt Lloyd Guenther.
  - b. February 2003 Boat Show – March 1 – with discussion on the District funds previously used for this event and other advertisement last year, it was felt that advertisement dollars need not always produce students for the classrooms in order to be seen as a benefit. Keeping CPS in the public eye was important as well. It was proposed by D/C Peter that Don Lassey approach the Squadron Commanders at their next meeting with the proposal of sharing the squadron’s 50/50 funds from National. 50% of these funds would give District \$500 towards advertisement on their behalf. Shirley Hamilton forwarded the idea that involving the Boat Pro Students from the schools in a poster campaign during the Safe Boating Week would also keep CPS in the public eye with very little cost.
  - c. CPS Handbook (OP’s Manual of old) – Pat Moar has the manuals ready for distribution at this meeting and at Sunday’s DCM. D/C Peter indicated that there were already amendments to this model.
  - d. Trailer acquisition – Don Lassey proposed that an enclosed trailer be purchased (price range approx \$5000.). There is a need to store the “stuff” acquired by the Gathering Committee. The trailer could be loaned to the squadrons for their functions, thus getting more use out of equipment. There are some problems noted with storage of the trailer and licensing, but Don will approach council for “approval in principal” at Sunday’s DCM.

## 6. Officer Reviews:

Shirley – Roster – the production problems were briefly explained and the purchase of a publishing program will hopefully eliminate these. The database may be saved. The Roster again made a small profit, and the budget for 2003 has been forwarded at \$3800. With Linda Larsson's return from holidays, a meeting of the Roster Committee is proposed to explore the publishing program; contact will be made with the squadrons regarding the coming years schedule.

Lloyd – wants to change the reporting of finances with different software. Dist Membership Assessments are needed for Sunday's DCM. Don will require the squadrons to submit their Regular and Family membership count.

Pat – the old issue has again arisen of squadrons requesting “bits and pieces of classroom equipment” as opposed to ordering “full kits” with these items in the kits. Pat was assured that the squadron must take FULL KITS, as District only stockpiles in that manner. If squadrons wish otherwise they must order from National or purchase elsewhere. Pat also noted that in the Op's com minutes that if squadron has a telephone number, National will pay 50% of the cost...should that also pertain to District, and then maybe we should apply. It was decided that for the cost savings it would be a headache to fill out the forms, apply and be turned down because we didn't qualify.

Don – forwarded his budget figures to Lloyd. Don asked Lyle to be in contact with Sara Steil (Safe Boating Award Coord) for the Safe Boating 2003 events.

Myra – Safe Boating tip ads on CFAX with Terry Spence during the summer were heard and well received.

Marg G – should the repairs to awards and plaques be a one time expense, or included in the budget? The Westover memorial looks great and will be present for inspection at the DCM this month. Saltspring Island's Jim Bryce award also needs repairs.. There will be a pool demonstration on boating safety at the Common Wealth Pool on October 6, 2002 between 1000 and 1200. The cost of \$318.42 will be divided between 5 squadrons (\$63.92 each). Barrie Gilbertson has organized this event. Marg also had input into the “Grandfathering” of CPS instructors with IT qualifications who teach the PCOC course.

Peter – District AGM's will follow National's plan; at the completion of the first year of the incoming D/C only a business meeting with dinner will take place; on the second year when the D/C ends his/her term, there will be a full venue. The AGM will now shift to the Executive Officer area of responsibility.

- GB motion GB2-NM4, all votes are very important to defeat this motion, and proxies should be faxed to National as well as being carried by qualified members for voting purposes.

- There has been pressure on our District to fully comply with the National trend to have Membership Dues collected directly by National.

- The Vision Statement published and distributed by National a few years ago, is also outstanding for this District, and Peter proposed that he would fill one out and forward it to National.

Meeting was adjourned at 2105

Recorded by P/D/Lt/C Shirley Hamilton, SN