

Budd Traver Memorial Award – Squadron Form

Nominee: _____ Squadron _____

Training Position _____ Training Year _____

Name(s) of Submitter(s) _____

1. Professionalism – dress and deportment, punctuality, preparedness

A. Outstanding B. Excellent C. Very Good

The nominee set a fine example for others to follow and look up to, with personal dress and grooming to a high standard. Their instructional and presentation materials were appropriate, and they were always prepared and ready to start at the scheduled time.

2. Team Player

The nominee worked well with others in the training department, maintained diplomacy and willingly worked on all projects to enhance the standard of training in the class. They treated each student fairly and equally, and provided appropriate assistance when requested.

A. Outstanding B. Excellent C. Very Good

3. Self Confidence

The nominee displayed self-confidence to the class, as reflected in their training materials, their position in the squadron training department, and as a representative of CPS.

A. Outstanding B. Excellent C. Very Good

4. Results Oriented

The nominee ensured that their influence and input to the training system confirmed the learning of students, fellow squadron members and themselves. This could include tutoring students slow to comprehend some lessons, having other instructors aid or assist, etc.

A. Outstanding B. Excellent C. Very Good

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5. Development of Self and Others

The nominee sought to improve themselves and others in the area of life long learning. Development could be reflected through the completion of upgrading course, attending seminars, reading new materials etc. This could also be by volunteering to aid students, to work with charitable groups, etc.

A. Outstanding B. Excellent C. Very Good

6. Established and Maintained Standards

The nominee set personal goals and worked to achieve them. The goals could be class oriented, such as a high class average, or a large number of students who wanted to join the squadron and/or take further training or aspire to bridge positions. The instructor sought self-improvement, by doing more training and/or seeking/assuming more responsibilities.

A. Outstanding B. Excellent C. Very Good

7. Overall Effectiveness as an Instructor

The students were motivated to learn with the nominee instructing them in their classes. The nominee had a sense of how to instruct and approach each student so as to enhance a positive learning experience and atmosphere. The nominee excelled in using every learning opportunity to it's fullest to effectively provide a positive, effective learning environment.

A. Outstanding B. Excellent C. Very Good

8. Displayed Versatility and Flexibility

The nominee utilized new concepts and situations regularly to promote learning. This could include recent news clippings, overcoming loss of training materials, use of new technologies, using expertise within the class, or responding to a change of training times, venues, etc.

A. Outstanding B. Excellent C. Very Good

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9. Dedicated to the Class and the Training Department

The nominee consistently made training of the class the top priority while in that venue. This could include maintaining a positive training atmosphere, encouraging all students to excel, dealing with problem students, etc. The nominee also worked closely with other members of the training department to maximize the effectiveness of the training, by providing more emphasis and/or clarification on subjects the class was having difficulties comprehending.

- A. Outstanding B. Excellent C. Very Good

10. Respected by Others

The nominee was always looked up to by other members of the squadron and the class, for their strong sense of dedication and loyalty to the squadron, and personal commitment to achieving excellence.

- A. Outstanding B. Excellent C. Very Good

11. Established a Good Rapport with the Students

The nominee always ensured their students could approach them for assistance in class or by other means after class (phone, e-mail or in person). The students displayed an upbeat attitude in the classes taught by the nominee, as they enjoyed learning from this person, and they trusted the nominee's judgement and knowledge.

- A. Outstanding B. Excellent C. Very Good

12. Cooperation

The nominee has always worked with the training department to enhance the training experience to the advantage of the classes. This could include flexibility in the training schedule, utilizing new concepts in teaching (team teaching, use of training aids or presentation equipment, etc.), teaching new subjects, etc. The nominee promoted a cooperative approach in the classroom, actively encouraging all students to contribute by presenting new ideas and experiences

- A. Outstanding B. Excellent C. Very Good