

Budd Traver Memorial Award – Guidelines

The BUDD TRAVER MEMORIAL AWARD was established in 2001 to recognize outstanding performance in the Vancouver Island South District CPS training departments. Budd Traver was well known on Vancouver Island, for his dedicated support to CPS and in ensuring that teamwork and professionalism were front and centre in any training scenario or situation.

The award consists of a trophy that will be presented annually after the completion of spring classes, to a deserving instructor of a training department in the Vancouver Island South District. A certificate will be provided to the winner to keep, while the trophy will be held by the winner or their squadron until the end of March in the following year. The judges will be three designated members of the Sooke Squadron Bridge (with the option of having one of those members replaced by a member of another squadron), and they will make the decision based on submissions from the individual VISD squadrons.

Submissions will be made by the end of March each year to the Sooke Squadron Training Department, consisting of a form (attached) filled out by the individual Squadron Training department, along with student suggestion forms (attached). A written statement must be included from the squadron commander to substantiate their nominee.

Criteria

1. The nominee selected by the training departments shall be a squadron member, and shall have been actively involved as an instructor in that specific training year. Attributes supporting why the nominee was selected, as listed in the attached form (along with any other pertinent suggestions) will be listed in the written application.
2. The attached form shall be completed for each submission. The completed form will be accompanied by a written statement, not to exceed two pages, explaining the scores awarded on the form, and why this person is deserving of the award. Note that both the form and written statements shall be signed and dated by the squadron commander, verifying his/her approval of the particular submission.
3. The Judging Committee will consider the individual Squadron submissions as well as student submission forms during the Judging Process. Written substantiations should reflect specific instances supporting the categories, to give the Judges a sense of why the nominee is deserving of the award. The judges will not be influenced merely by the number of submissions, judging will be based on the content.
4. The Judging Committee will consist of the three members of the Sooke Squadron Bridge, and one of those judges can be replaced with a member from another squadron. If any of those persons are nominated for the award, then the Past Commander shall assume their position on the Judging Committee. The decision of the judges shall be final. All submitted materials become the property of the Sooke Squadron, and will be destroyed upon presentation of the award for that year.

The Sooke Squadron will provide the name of the winner of the Budd Traver Award to the District Commander at the District AGM in a sealed envelope, as well as a certificate for the winner. The Sooke Squadron will be responsible for the engraving of the winner's name on the plaque prior to the award being presented. The award will be presented at the Vancouver Island South AGM to the winner. If the winner is not present at the AGM, the award will be presented to the Commander of the winner's squadron.